

Hustisford School District

District Office

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-8109

Jr./Sr. High School

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-3261

John Hustis Elementary

600 S. Hustis. St · P.O. Box 386
Hustisford, WI 53034
(920) 349-3228

Heather Cramer

District Administrator

Clint Bushey

Principal

Margaret Bell

Principal

Jon Duhr

Director Financial Services

Terri Kreitzman

Director of Special Education

Buildings and Grounds Committee Meeting Minutes of Monday, June 7, 2021

The **Buildings and Grounds Committee** of the Hustisford School District Board of Education met on Monday, June 7, 2021, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: John Bohonek, Chair; Heather Cramer, District Administrator; and Kevin Muche, member

New Business:

- **HVAC Update**—The committee was updated on the status of the HVAC project. Mrs. Cramer updated the committee on the progress being made by Bassette. She also updated the committee on a valve leak at the HS that Bassette will be fixing.
- **Summer Maintenance Discussion—Indoor and Outdoor**—Mrs. Cramer updated that the gardens will be maintained from FFA and summer school classes. There are several staff members that will also assist with maintenance over the summer. The storage areas are being cleaned out. Staff are placing some items back in rooms and some items are ready to be discarded. The maintenance crew is working on certain classrooms that are not used for summer school to get them done first. There are some issues in regards to electrical outlets in the MS science room that will need attention.
- **Summer School Update**—There are 125 students signed up for first session. Students are eager and already having a wonderful time.
- **Maintenance Purchasing**—The committee discussed maintenance purchasing in regards to towels, rugs, aprons, chemicals, and paper products. The district currently uses Cintas for several services and is looking into price comparisons to determine a more economical route.
- **Flooring Bids—JHE**—The committee reviewed three flooring bids for flooring at JHE. There were four bids sought, one company did not submit a written bid. The committee will recommend a bid at the June meeting.
- **Update of School District Radios**—The district needs to upgrade the current two-way radios. There are many that no longer function. Mr. Duhr sought out to have them fixed and found out that it is more economical to just purchase new radios. Mr. Duhr wrote a federal grant to cover the costs of the radio purchase. We are awaiting the results of the grant. The committee recommended the purchase regardless due to the need and the safety need that is associated with the radios working properly. There were three bids received. The committee will recommend a purchase.